

Montmorency County Public Libraries  
Library Board Meeting  
September 11, 2023

Call to Order

President Robin Smiley called the meeting to order at 12:57 p.m. at the Hillman Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Nancy Render, Robin Smiley, Diane Tokarski and Pat West.

Board Member Absent:

County Commissioner:

Staff Members Present: Lori Haas - Director

Visitors: None

**Approval of Agenda**

**Mary Burek made the motion to approve the agenda as written, Nancy Render seconded. All in favor, motion carried.**

**Approval of Bills**

**Diane Tokarski made the motion to accept the bills as presented, Nancy Render seconded. All in favor, motion carried.**

**Minutes of Meeting**

**Robin Smiley made the motion to accept the August minutes, with following corrections: Robin Smiley seconded the Minutes, under Directors Report Jack should be Jake and Mr. Kenyon may be will working with Lori, not will be working. Diane Tokarski seconded. All in favor, motion carried.**

**Public Comment**

**Old Business**

**New Business**

**Directors Report:** Lori reported that the finances continue to be on track. The culvert on the west side of the parking lot is collapsing. Lori will be accepting bids for the project. She continues to seek and apply for grants.

The Librarians reports:

Juli from Hillman reports: Total circulation 639, Curbside pick-ups 0, Patrons signed in to choose their own materials 1010, Laptops checked out 0, Inside computer lab users 199, Phone calls 249, Patrons needed copies/faxes/scans 82, Notarizations 4, New library cards 7, Items cataloged and added to our collections 35, Laminating 0, WIFI 153, Puzzles 45, Hotspots 13. We are sorry to see summer come to an end. Fall is coming fast. Let's start with the bad news first. The band on the end of the culvert in the west driveway has broken and has caused the end of it to start to cave in. E&M Property Improvements is looking at it and getting an estimate on fixing the culvert/driveway. Story hour was very small this month, we had 4 children, we read our story, did a craft, and then they decorated their own cupcakes. August was our annual book sale over VJ Day weekend. There was a lot of foot traffic that came through on Friday and Saturday and we were able to sell a lot of books. We had a lot of books donated this year to the book sale. We were able to add a few we did not have to our collection that we were missing. Sandy from NMI Technology has been here getting the computers updated. Have a wonderful day.

Nicole from Atlanta reports: Total Circulation 962, Curbside Pick-Up 0, Grab and go for material 364, Laptops were checked out 7, Inside computer lab users 130, Phone calls 296, Patrons needed copies/faxes etc. 111, Notarizations 17 New library cards 8, Items cataloged and added to our collections 40, Items laminated 1, Games/puzzles/story kits 1, Random people 209, Hotspots 14. August seemed like a slow month after all the activities during June and July. We have been keeping busy though. I have been weeding through the non-fiction section this month. It amazes me the books that have still stayed on the shelves after all these years. Some that haven't been touched in 10+ years along with books with handwritten call tags. The tags are getting an upgrade and the shelves are really starting to showcase what non-fiction books we have. Janet has just about finished weeding the children's section; she has made great progress on that. We have also been getting ahead of ourselves with putting together take home projects for the coming months. Which is good busy work for all, most of the time it gets delegated to Randy, he likes the side projects to do during non-busy parts of the day.  
Thank You

Wendy from Lewiston reports: Total circulation 954, Curbside pick-ups 0, Patrons signed in to choose their own materials 254, Laptops were checked out 0, Inside computer lab users 162, Phone calls 201, Patrons needed copies/faxes etc 69, Notarizations 6, New library cards 18, Items cataloged 66. We started off August with Timberfest on Friday, August 4. We set up the Bounce house and our yard/board games for all to play. I wanted to spotlight our games that we check out. It went really well with a lot of toddler parents really happy we had shade and a spot for the littles to enjoy. Then the following week the FOLL had their Book Sale August 11 & 12. I do believe the sales were down from last year, but we also did not have as many donations as previous years. We are all still working on weeding and adding new titles to our collection as well as helping out our Patrons with whatever their needs maybe. We also are getting ready for fall and all that comes with our favorite time of year.

### **Next Meeting Scheduled**

The next meeting is scheduled for October 9 at the Lewiston branch of the Montmorency County Libraries.

### **Adjournment.**

**Diane Tokarski made the motion to adjourn the meeting at 1:36. Robin Smiley seconded. All in favor, motion carried.**

Respectfully submitted,

Pat West